

OFFICE ORDER

Sub: Constitution of Institutional Innovation Council (IIC)

Ministry of Education (MoE) through MoE's Innovation Cell (MIC) launched the Institution's Innovation Council (IIC) program in collaboration with AICTE for higher Educational Institutions (HEIs) to systematically foster the culture of Innovation and start-up ecosystem in education institutions. The primary mandate of MIC is to encourage, inspire and nurture young students by supporting them to work with new ideas and transform them into prototypes while they are in formative years.

I am by the direction of the vice chancellor inform you that the IIC is constituted and is annexed in Annexure -1. The roles and responsibility of each member is furnished in Annexure -2.



Prof. M. Potharaju

REGISTRAR
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The Apollo University

Murukambattu, Chittoor-517127.A.P.

Copy to members..

Dean SoT/SoM/AIPS/SoHS/HoD-SW.Psy,BMS,AHS/PC-MPH/P-ACOPT with a request to circulate

COO/SM-HR/EA to VC/PA to R

ANNEXURE-1

Institute's Innovation Council Members

Sl. No.	Name of Member	Member Type (Teaching/ Non-teaching / External Expert)	Key Role/ Position assigned in IIC
1	Dr. D. Jagadeesan	Teaching	President
2	Dr. J. Jegan	Teaching	Convener
3	Mr. Kamaldasan	Non-Teaching	Innovation Activity Coordinator
4	Dr. Praveen Hoogar	Teaching	IPR Activity Coordinator
5	Dr. S. Hemadri Reddy	Teaching	NIRF Coordinator
6	Dr. R. Mahendranath Chowdary	Teaching	Social Media Coordinator
7	Dr. P. Sudha	Teaching	Internship Coordinator
8	Dr. Kabilan Annadurai	Teaching	Startup activity Coordinator
9	Dr. Y. Sreeraman	Teaching	ARIIA Coordinator
10	Dr. D. Shahanaz	Teaching	Member
11	Dr. Feroz Begum S	Teaching	Member
12	Ms. V. Ruth Mounika	Teaching	Member
13	Ms. C. Priyanka	Teaching	Member
14	Dr. A. B. Manju	Teaching	Member
15	Mr. P. Hemanth	Non-Teaching	Member
16	Dr. Jithendranath J Senior System Studies Engineer at Hitachi Energy Chennai, Tamil Nadu, India	External Expert	Member
17	Mr. Subramanyam Gownolla Associate (AVP), JPMorgan Chase & Co., Bangaluru	External Expert	Member

ANNEXURE-2

President

- The President will constitute the IIC council and appoint its members. He is responsible for ensuring that Quarterly Council Meeting is planned effectively. Conduct Council Meeting in accordance with prescribed rules and that matters are dealt with in an orderly, efficient manner.
- He / She will lead the IIC Council.
- He/ She will have the IIC portal Login ID and will be the custodian of IIC portal login and data/ reports uploaded therein.
- He/ She will call the meetings, set meeting agenda and will monitor the deliverable.
- He/ She will be the main point of contact with MHRD Innovation Cell.
- He/ She will respond to all communication from IIC National Coordination team (MHRD Innovation Cell) and will be responsible to ensure decent performance of IIC.
- He/ She will coordinate with MHRD innovation cell and responsible for all the IIC activities in the institute.
- He/ She will ensure Institution's participation in IIC calendar activity and take lead in the institution driven activities (own initiatives).
- He/ She will ensure the effective implementation of IIC activities with the help of Convenor.
- He could change the council members as per the decision taken in council meetings and update the information on portal.
- He/ She will be responsible for submitting the monthly progress/activity reports on the IIC portal.

Convenor

- The Convenor will work in close coordination with IIC president and will provide help wherever required for smooth conduction of activities.
- He/ She will ensure the participation in the meeting and will prepare the meeting agenda at least 10 days prior to meeting with the inputs from all valuable council members and President.
- He/ She will ensure that the internal examination dates would not interfere with the IIC activities and coordinate with all departments to ensure the same.
- He/ She will collect the inputs from all the members of the council at regular interval, especially external members for better planning of IIC activities and effective delivery of results.
- Innovation activity coordinator -
- Will work to promote innovation related activities on campus or as mandated in IIC council meeting.
- Start-up activity coordinator -

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- Will work to boost startup generation among students and related activities or as mandated in IIC council meeting.

Innovation activity coordinator -

- Will work to promote innovation related activities on campus or as mandated in IIC council meeting.

Start-up activity coordinator

- Will work to boost startup generation among students and related activities or as mandated in IIC council meeting.

Internship coordinator

- Will work to arrange student internships in startups, so to expose them with startup ecosystem in India, real-life challenges in startup and their success stories or as mandated in IIC council meeting.

IPR activity coordinator

- To promote awareness about IPRs and conduct related activities on campus or as mandated in IIC council meeting.

Social Media Coordinator

- Will create and manage IIC page/account on Facebook, Twitter and YouTube and other relevant social media platforms. He / She will be responsible for posting all the relevant information about council meeting resolution and action plan, IIC activities and follow/tag MIC/IIC page and posts on these platforms. He/ She will also ensure that all students follow MIC/IIC page/account on social media to get first-hand information.
 - Format for IIC page name: "IIC *Institute Name*" e.g. IIC XYZ.
 - Accounts to follow: Like/Follow, share, subscribe and promote MIC accounts-
 - Facebook: <https://www.facebook.com/mhrdInnovation>
 - Twitter: https://twitter.com/mhrd_innovation
 - YouTube: <https://www.youtube.com/mhrdinnovationcell>

ARIIA Coordinator

- Coordinate for ARIIA related activities.

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NIRF coordinator (Optional)

- Coordinate for NIRF related activities.

Members

- The members will work in close coordination with all coordinators and will provide help wherever required for smooth conduction of activities.

Expert from nearby Industry

- He/ She will attend the council meeting on regular basis (quarterly).
- Technical Expert would play the role of mentor/guide to the institute students.
- He/ She will help in organizing institute level idea Competition/Hackathon by suggesting suitable problem statements or theme.
- He/ She will give his inputs in council meetings about the latest trends in technologies and feasibility of the idea/point discussed.
